



## Before the event...

Employers in virtual career fairs are very engaging. They're attending because they're eager to hire, and are looking to engage with potential candidates like yourself.

- Do your homework - research companies before the event
- Prepare your resume and practice your elevator pitch
- Get in the right mindset, prepare your space, and dress for success

## During the event...

- Introduce yourself
- Be patient, polite, and professional
- Watch out for spelling mistakes - take your time when typing responses
- Use correct grammar and spelling - don't use shorthand or abbreviations
- Don't attempt to make jokes - they may not come across as you intended in a chat environment
- Be sure to ask for next steps and contact information

## After the event...

- Follow-up and send a thank you note



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