

SOC Meeting Minutes
December 10, 2009 – 3:00-4:30 p.m., CTL Conference Room

In Attendance: Derek Borman (Chair), Dave Harris, Sam Martinez, Tim Florschuetz, Ly Tran-Nguyen, Peter Brown, Jon D'Ambrosio, Matt Ashcraft (ORP), Dennis Mitchell (ORP).

Chair Elect: Derek Borman told the committee that nominations for chair elect were needed and he will send an email requesting self-nominations.

ROC Grant Poster: Derek passed his ROC grant poster out to the committee, which approved of its use. Derek and Matt will visit new departments in the spring to promote ROC grants.

Assessment Week 2010: Derek informed the committee that recruitment for the Workplace Skills assessment has been lacking for the last few years and asked Jon D'Ambrosio to help SOC recruit this year. Jon agreed to help recruit and will ask for volunteers during his next CTE meeting. Derek said he would talk to Deb Bitter and Linda Collins for volunteers from the Nursing and Business programs.

Jon asked if SOC could help create an instrument for the occupational programs to use to meet certain Carl Perkins funding requirements regarding occupational certification. Matt said that this sounded more like program level review and may not fall under the college-wide purview of SOC. Derek added that while the purview of SOC doesn't reach to program review, the committee can work to find a way to integrate the occupational assessments into assessment week activities. Tim suggested Jon involve his Dean and the VPAA in further development of these instruments.

Derek briefly updated the committee with potential questions for student focus groups to be held during assessment week. SOC will need to submit information to the IRB in mid to late January prior to asking students to participate in the focus groups.

Faculty Survey: The committee briefly discussed creating a faculty survey to be distributed at faculty meetings. It was agreed that the survey should be short: about five questions and no longer than 5-7 minutes. Possible questions will ask faculty what outcomes they feel are relevant.

Future Meeting Dates:

CTL Conference Room, 3:00 – 4:30 p.m.

Jan. 28; Feb. 11; March 11; April 8