

**SOC Meeting Minutes**  
**Nov. 4, 2010 – 3:00-4:30 p.m., AS196**

In Attendance: Emi Ahn, Tim Florschuetz (Co-Chair), Juan Marquez, Sam Martinez, Ly Tran-Nguyen, Betty Parisek (Co-Chair), Jim Mabry (VPAA), Matt Ashcraft (ORP), Dennis Mitchell (ORP).

Updates on Instrument Review Clusters: Tim told the committee that neither of the two assessment instruments under review, workplace skills and information literacy, will be ready for spring 2011 administration.

Betty announced that she was able to form a cluster for the workplace skills instrument review with the following members: Sally Kroelinger, Elliot Cherner, Glenna Bayer, Stan Kikkert, and Evonne Bowling. Betty will attend their first meeting on Nov. 18 to provide direction and instructions laid out by Matt in ORP.

Tim told the committee that he was having trouble getting people to join the information literacy review cluster. He has not yet had the chance to bring it up at an English department meeting, but hopes to organize the cluster and have the first meeting before the end of the semester.

Betty said she hopes the clusters can put something together in the spring, report to SOC and the Faculty Senate in the fall, and pilot the revised instruments in spring 2012.

Developmental Education Update: Tim gave the committee an update on developmental education assessment. The developmental education committee decided that developmental education assessment would fall under their purview and relieved SOC of overseeing developmental education assessment for the college.

Discussion of Assessment Week 2011: Betty told the committee that it is time to decide what assessments to administer in spring 2011. The committee must decide on how many instruments to assess and then start recruiting. Betty and Tim said they discussed assessing some of the instruments that have not been given since 2007: arts and humanities, oral communication, diversity, and writing.

Derek asked which instruments of those four are questionable or need updated.

Tim said he thinks arts and humanities would be good to administer; scoring humanities and writing instruments cost more, so maybe from a cost perspective they should not be run together.

Ly said she thinks it is time to administer all four of those assessments if they haven't been assessed since 2007.

The committee decided to administer all four assessments discussed. ORP will work up recruitment numbers and distribute goals and recruitment materials to the committee as soon as possible. Committee members also agreed that the oral communication assessment would be the one to drop if recruitment was low.

Derek volunteered to update the assessment week poster.

Part of the [online assessment orientation for faculty](#) was played for committee members interested in using it to help their recruitment efforts.

Future meetings:

Dec. 9, Jan. 27, Feb. 10, March 10, April 14, May 5  
CTL Conference Room, 3:00 – 4:30 p.m.