

**SOC Meeting Minutes**  
**March 8, 2012 – 3:00-4:30 p.m., CTL Conference Room**

**In Attendance**

Matt Ashcraft (ORP); Brian Dille (ii Team); Tim Florschuetz (Chair-elect); Marjorie Leta; Marla Margaillan (ORP); Juan Marquez; Sam Martinez; Dennis Mitchell (ORP); Jennifer Moore; Betty Parisek (Chair); Jacqui Ormiston; Carolyn St. Peter

**Assessment Week (mini-debrief)**

Dennis informed the committee that ORP has received a 72% return rate overall for all assessments; this rate exceeds estimated return rates and should lead to large enough pre and post groups to analyze for each assessment. Tim will put together a group to score the writing assessment during the summer.

**Faculty Recognition Update**

Tim presented the committee with a choice between two different designs to be printed on white mugs which would possibly include a coupon for Grounds for Thought. The cost for the mugs would be approximately \$4.50 each. The committee agreed on the second design option, but with the possibility of using different colors (original colors were black and blue).

**Cluster Updates**

Workplace Skills

Betty distributed a packet from the Workplace Skills cluster about a potential new instrument; the cluster told Betty they want to keep the current outcomes. In order to look into instrument samples and pricing, a non-faculty must register with the company. Matt and ORP will handle this process.

Cultural Diversity

Betty also reported for the cultural diversity cluster in Diana's absence. She said the cluster is starting to develop the instrument based on the new outcomes. The cluster wanted to know if a system could be developed to add the student name barcodes to the assessments after students complete them in order to increase anonymity and student comfort with answering questions freely. The committee decided to table the topic until the tool is actually developed.

Info Lit

Tim and Marjorie will send out a campus wide call for participation in the cluster. At this point, Tim feels that they will likely rely on a multiple choice instrument.

**ROC Grants**

The committee discusses the possibility of forgoing ROC grants this year since there were only two applicants last year. After discussion, the committee decided to postpone the call for ROC grants until the fall semester to coincide with the release of the Assessment Week results.

**SOC Chair for Next Year**

The committee discussed the need to nominate and elect a new SOC chair and chair-elect. ORP will handle the nomination and election process.

**Informed Improvement**

An academy (training) will be held on April 16<sup>th</sup> from 1:00pm-4:00pm in the Southwest Reading Room. SOC must identify a lead person for the team and 3-4 people to accompany the lead. Tim suggested the lead for SOC's II participation should be the SOC chair. The committee agreed. A call will be sent to the committee to recruit 3-4 people to accompany Betty to the II Academy.

**Future Meeting Dates**

April 12, May 10

CTL Conference Room, 3:00 – 4:30 p.m.